Consultancy Introduction
This consultant will work closely with the Centers for Disease Control and Prevention (CDC), Center for Global Health (CGH), Division of Global Health Protection (DGHP), Epidemiology, Informatics, Surveillance, and Laboratory Branch (EISLB) with the Surveillance and Information Systems (SIS) team. The consultant will support a project to implement plans for enhancement of surveillance and information systems in West Africa, as part of the regional strategy to meet International Health Regulations (IHR) and advance Global Health Security by improving epidemiologic intelligence for early outbreak detection and response.

Overview of Role as a SIS Regional Consultant
The Surveillance and Information Systems regional consultant will support the EISLB/SIS team by serving as a project coordinator to oversee the work of five national consultants in West Africa. This individual will act as a technical expert in synthesizing information for regional health informatics, in order to produce a situational assessment of health information systems in the region.

Primary Responsibilities
As an expert in regional surveillance and information systems, the consultant will be responsible for the following activities:

**Project Coordination:**
- Provide technical assistance and oversight to in-country, national consultants for mapping of surveillance, laboratory and information systems and resources
- Coordinate with governments and private sectors within the region to compile up-to-date information
- Coordinate information-mapping and other health informatics at the regional level
- Develop high quality reports and/or spreadsheets on the situational assessment in the region
- Conduct technical trainings/workshops during Phase 2 of project, as a result of situational assessment in Phase 1
- Other duties as assigned

**Communication and Collaboration:**
- Serve as a liaison between TEPHINET, CDC, and country stakeholders
- Provide regular updates to TEPHINET and CDC partners
- Participate in conference calls as necessary with stakeholders and partners

**Contract Period:** November 2020 – September 2021
The selected candidate will be expected to start in November/December 2020.

**Benefits**
This position is a TEPHINET consultant position, not a full-time salaried position. Consultant fees commensurate with experience and dependent on funding.

**Requirements**
- Expert in health informatics, including disease surveillance and laboratory systems
- Strong regional knowledge of health information systems in West Africa
- Experience in project coordination, particularly for information mapping and situational assessments
Qualifications

- Advanced degree in relevant field such as public health, epidemiology, or informatics
- Graduate from a Field Epidemiology Training Program (FETP) OR at least two years’ experience in a Field Epidemiology Training Program or a similar field epidemiology service provision position.
- 3-5 years of experience working in the areas of epidemiology or health informatics
- Experience in managing public health projects
- Technical expertise in health information system platforms for disease surveillance (e.g., DHIS2, EWARS, SORMAS, Go.Data, Open Data Kit, Epi Info, CommCare, KoboToolbox, Excel, etc.)
- Superior writing and communication skills with grammatical proficiency and attention to detail
- Strong written and verbal communication skills with diverse stakeholders
- Interested in strengthening public health surveillance, and health systems strengthening
- Proficiency in English and additional skills in French also an asset
- Proficiency with Microsoft Office (Word, Excel, PowerPoint, Access, Outlook)

Application Process

Who can apply: Independent consultants based in West Africa

When to apply: Applications will be accepted on a rolling basis until November 20th, 2020

Required documents for submission:
- Background/qualifications (Resume, Curriculum Vitae)
- Cover Letter including summary of work experience
- Consultant fees requirement

Please submit required documents and/or any questions you may have to Jessica Gourdet-Murray, Project Management Team Lead at jgourdet-murray@tephinet.org.